



Maternal, Adolescent & Child Health Institute (MatCH) is a non-profit organisation supporting public sector health services. MatCH implements donor funded projects to improve HIV and TB outcomes through providing technical assistance and direct service delivery support.

MatCH is looking for the following staff to join their team based in eThekweni in the KwaZulu-Natal Province.

Compliance Manager x1 – Ref: 95

Main purpose of the job

Lead the monitoring of compliance with statutory and donor regulations. Assist the Commercial Manager develop policies and procedures to ensure compliance with statutory and donor regulations.

Location

eThekweni (Durban)

Key performance areas

- Financial management
- Policy and procedure development and management
- Transaction verification
- Human Resources and Information Technology Policy
- Contract and agreement verification
- Financial reporting
- Strategic planning
- Staff training
- Effective self-management and performance ownership

Required minimum education and training

- B Com Hon in Accounting. CA qualified will receive preference. Own transport and a valid unendorsed driver's license are required

Minimum work experience

- Minimum 10 years' experience in Operations/Financial Management at an appropriate senior level

Desirable additional education, work experience and personal abilities

- The incumbent must be able to work in a pressurized environment and meet demands. Working overtime and travel may be required from time to time.
- S/he must have excellent knowledge and expertise and is expected to provide sound advice in fulfilling duties.
- Confidentiality, tact and discretion must always be maintained.
- Organized, thorough, attention to detail, quality and accurate approach to work
- Excellent written and verbal communication skills

Interested parties should clearly state the reference number of the vacancy you are applying for and forward your detailed CV and copies of the required certificates and registrations to: recruitment@match.org.za

The closing date for all applications is 31 January 2020.

MatCH Institute reserves the right not to make an appointment. Please consider your application unsuccessful if you have not been contacted within 14 days of the closing date.